

Green County Committee Meeting

Pleasant View Nursing Home Oversight Committee Meeting Minutes

Location: Pleasant View Nursing Home – Community Room

October 13, 2022

Present: were Linda Boll, Joan Rufenacht, Todd Larson, Paul Roemer

Also present: Maria B. Johnson, Theresa Pax, Heidi Schmoltdt, Delores Merrick

1. Linda Boll called the meeting to order.
2. Approval of September 8, 13, 20, 2022, meeting minutes. Paul Roemer moved to approve the September 8, 13, 20, 2022, meeting minutes with the amended September 20, 2022 minutes, seconded by Joan Rufenacht. Committee voted all in favor and motion passed.
3. Human Resources discussion of 360 evaluation
 - a. Delores Merrick explained the 360-evaluation process that is being conducted for some Green County department heads. An anonymous survey by Survey Monkey is sent to those employees who may interact with a department head may include those out in the community. A statistical analysis is conducted by Delores Merrick who presents the report to the oversight committee and their department head. This tool and feedback is an opportunity for growth of the department head.
4. 2023 Payroll Step Changes
 - a. In an effort to achieve a salary schedule that is in line with the most current wage and benefit survey, Pleasant View Nursing Home proposes to give increases to the positions with the largest wage disparities. All other positions will move up one step or receive 1% increase. Todd Larson moved to approve the salary increases, seconded by Paul Roemer. Committee voted all in favor and motion passed.
5. Pleasant View Guidelines with edits suggested by the Personnel Committee.
 - a. Heidi Schmoltdt presented the edits. Paul Roemer moved to approve the amended guidelines, seconded by Todd Larson. Committee voted all in favor and motion passed.
6. Home and Community Based Waiver Grant
 - a. Pleasant View Nursing Home applied for a grant up to \$179,000 through the State of Wisconsin for the O'Rourke Dementia Stabilization Unit. If granted, the additional funds will help pay for additional professional services. The finance committee will need to give final approval if grant is awarded. Todd Larson moved to approve the grant, seconded by Joan Rufenacht. Committee voted all in favor and motion passed.
7. Changes with CDC recommendation for nursing homes
 - a. CDC (Center for Disease Control), CMS (Centers for Medicare & Medicaid Services) and DHS (Department of Health Services) recommends using transmission rates to determine the type of masks to be work in the facility, and

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the facility can make the decision on mask wearing. Another recommendation is to no longer test asymptomatic, only those with symptoms related to COVID-19 or exposure to COVID-19. They also removed the requirement of what type of mask to be worn for vaccinated vs non-vaccinated employees.

8. Staffing Changes
 - a. Cindy Rice, the Director of Nursing will be retiring January 4, 2023. Advertising for this open position will go through October, interviews to be conducted in November and candidate to be cross training with Cindy Rice prior to her retirement.
9. Financial report
 - a. Theresa Pax presented the August 2022 financial report.
 - b. Theresa Pax presented the September 2022 bills for review and approval. Joan Rufenacht moved to approve the September 2022 bills, seconded by Paul Roemer. Committee voted all in favor and motion passed.
10. Business by board members
 - a. Any item requiring action must be placed on a future committee agenda: -Items may only be discussed, and any item requiring action must be placed on a future committee agenda: Discussion of most recent survey.
11. Next meeting Date: November 10, 2022
12. Joan Rufenacht called meeting to adjourn, seconded by Paul Roemer. Committee voted all in favor.