

Pleasant View Nursing Home Committee Meeting Minutes

October 12, 2023

Members Present: Linda Boll, Joan Rufenacht, David Bristow, Todd Larson, Paul Roemer

Non-Members Present: Maria B. Johnson

1. **Call to Order:** Linda Boll called the meeting to order at 3:32 p.m.
2. **Approval of September 14, 2023 minutes:** Motion by Joan Rufenacht, seconded by Paul Roemer to approve the September 14, 2023 Pleasant View Oversight meeting minutes. Motion carried with a unanimous voice vote.
3. **Public Comment (limit to 3 minutes each):** No public comments.
4. **Changes to the maintenance job description Discussion/ Action:** Motion made by David Bristow, seconded by Joan Rufenacht to approve the changes to the job description with the recommended language change. Motion carried with a unanimous voice vote.
5. **Changes to the Pleasant View Guidelines Discussion/ Action:** Motion made by Paul Roemer, seconded by Todd Larson to approve the changes subject to a review by corporation counsel and recommended formatting changes. Motion carried with a unanimous voice vote.
6. **Administrator's Reports:**
 - a. **Recruitment and Census**
Maria B. Johnson reported on recruitment efforts and the current census.
 - b. **Dementia Stabilization Unit**
Maria B. Johnson reported on the current status of the unit.
 - c. **Goals**
Maria B. Johnson reported no changes to quarterly goals
7. **Move Life Enrichment Employee DA from Step 5 to Step 8 Discussion/ Action:** Motion made by Todd Larson, seconded by Paul Roemer to approve the step increase. Motion carried with a unanimous voice vote.
8. **Review of August Financials-Discussion:** Maria B. Johnson presented the August 2023 financial report.
 - a. **Approval of September bills Discussion/ Action.**
Maria B. Johnson presented the September 2023 bills. The committee appreciates the hard work and clarity with which the budget was presented and encourages staff to continue to explore options and be diligent in reducing costs and increasing revenue to improve the financial situation. The committee underscores the utmost importance to fill open beds as soon as possible and the committee welcomes opportunities to discuss adjustments to the business model for improving and contributing to the bottom line.

Motion by Dave Bristow, seconded by Joan Rufenacht to approve the September 2023 bills. Motion carried with a unanimous voice vote.
9. **Committee Raised Topics:** Any item requiring action must be placed on a future committee agenda. Items may only be discussed, and any item requiring action must be placed on a future committee agenda. Committee pointed out the importance of swift strategic planning in regards to the upcoming 2024 referendum vote. Next meeting date adjusted in order to review and prepare for presentation of resolution to the full county board.
10. **Next meeting Date & Time:** November 1, 2023, at 3:30 p.m.
11. **Adjourn:** Motion by Joan Rufenacht, seconded by Paul Roemer. Motion carried with a unanimous voice vote.