

Green County Highway Committee Meeting Minutes

Monday, October 10, 2022

The Green County Highway Committee met at 9:00 a.m. on Monday, October 10, 2022 at the Green County Highway Department located at 2813 6th Street, Monroe, WI.

Members Present: Chairman Harvey Mandel, Vice-Chairman Russ Torkelson, Secretary Jeff Williams, Kristi Leonard and Mark Gundlach

Others Present: Commissioner Chris Narveson, Jami Thomm, John Schumacher, Hector Pena, Chad Steiner and Devin Flanagan (Keller, Inc.)

Chair Harvey Mandel called the meeting to order at 9:02 a.m.

A motion to approve the minutes from the September 12, 2022 meeting was made by Kristi Leonard and seconded by Mark Gundlach. Voice vote with all “ayes”; motion carried.

The Committee audited bills. A motion was made by Jeff Williams and seconded by Kristi Leonard to approve the bills for the amount of \$968,222.68 for the month of September. Voice vote with all “ayes”; motion carried.

Patrol Superintendent John Schumacher reported on installing snow fence for State Highways and then will begin ditching on State Highways.

Engineer Tech Chad Steiner reported paving will be completed followed by shoulder work to be done.

Shop Superintendent Hector Pena reported that dash cameras were installed in the flagger trucks and the boom truck and crane are due for annual inspections.

The Committee reviewed a driveway variance request on CTH E in the Town of Decatur for a new business drive. The driveway has adequate sight distance but is less than 500’ from an existing field entrance. A motion was made by Russ Torkelson to approve the request and seconded by Mark Gundlach. Voice vote with all “ayes”; motion carried.

The Annual Resolution Granting Municipal Bridge Construction Aid to Local Governments was reviewed and discussion was held. A motion was made by Kristi Leonard to approve the resolution and seconded by Mark Gundlach. Voice vote with all “ayes”; motion carried.

Discussion was held on winter brush and tree cutting for Local Governments. A motion was made by Mark Gundlach to approve two weeks for \$10,000.00 for full brush crew, will be first come first serve only, three to four Towns per year and will be dependent on weather and seconded by Jeff Williams. Voice vote with all “ayes”; motion carried.

Discussion was held on a stop sign request at the intersection of Skinner Hollow Road and County Road J and review of all yield signs on County Highways. Tabled to the next meeting.

Discussion was held on CTH F and CTH OK intersection. Tabled to the next meeting.

Discussion was held on Patrol Superintendent John Schumacher, General Superintendent Eric Wild and Shop Superintendent Hector Pena to attend WCHA Professional Development & Leadership Conference on December 5th with an overnight stay. A motion was made by Jeff Williams to approve the overnight stay and seconded by Mark Gundlach. Voice vote with all “ayes”; motion carried.

Highway Commissioner Chris Narveson provided information on the following items:

- a. Advised Committee of paint shortage. All County Highways chip seal and pave projects will be painted.
- b. Informed Committee of Employee Cook-out scheduled in November.

- c. Advised Committee of bridge and road closure on Round Grove Road. Bridge damage result of an accident in July 2022. WisDOT has referred to Railroad. No resolution at this time.
- d. Discussion on hazard pay to Patrolmen on State Routes. Chris to follow-up with Delores on this item.
- e. Amy Bartlett reported on the Office Manager Chems Training she attended in October. Amy spoke on a round table discussion regarding Non-CDL employees.
- f. Devin Flanigan with Keller, Inc. joined the meeting at this time. Update on New Glarus shop was provided and discussion was held on time schedule.

The next scheduled meeting date is November 14, 2022, at 9:00 a.m.

A motion to adjourn was made by Mark Gundlach and seconded by Kristi Leonard. Voice vote with all "ayes"; motion carried and meeting adjourned.