

# Green County Committee Meeting

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## **Pleasant View Nursing Home Oversight Committee Meeting Minutes Location: Pleasant View Nursing Home – Community Room September 8, 2022**

Present were Linda Boll, Joan Rufenacht, Todd Larson, Paul Roemer

Also present: Maria B. Johnson, Theresa Pax, Greg Pledl and Heidi Schmoltdt

1. Linda Boll called the meeting to order.
2. Approval of August 11, 2022, meeting minutes. Joan Rufenacht made a motion to approve the amended August 11, 2022, meeting minutes seconded by Todd Larson. Committee voted all in favor.
3. Operations
  - a. Census and Referrals-Currently 64 residents. The next move to increase census is to open the Way Rehabilitation unit and the O'Rourke Dementia Stabilization unit.
  - b. O'Rourke Dementia Stabilization Unit-Introduction of the new Resident Care Coordinator Greg Pledl. This facility will officially open on September 12, 2022.
    - i. A Ribbon Cutting ceremony is scheduled for October 4, 2022 from 1-3pm.
  - c. Retention and Recruitment-During August Pleasant View had 5 new employees go through classroom orientation and are currently interviewing applicants for the Club 48 Coordinator position in the dietary department.
4. Zoom call with auditor Andrea Jansen, CPA, CFE from Baker Tilly-The Oversight Committee members received the 2021 audit report. Andrea Jensen presented the detailed audit and Pleasant View Nursing Home received an unmodified opinion.
5. Update of Pleasant View Nursing Home Guidelines-Maria Johnson presented the revisions of the Pleasant View Nursing Home guidelines, noting the guidelines had been reviewed by Green County's Human Resources Department prior to this meeting. Paul Roemer made a motion to approve the revised Pleasant View Nursing Home guidelines seconded by Joan Rufenacht. The committee voted all in favor.
6. Budget 2023 Discussion/Action-Theresa Pax presented Pleasant View Nursing Home's 2023 budget. Based on the narrow time frame of completing the budget and the committee members being able to review the information, the committee will review Theresa's information at this meeting and a secondary meeting to approve this budget. Paul Roemer made a motion to conduct a separate meeting on Tuesday, September 13, 2022, at 6:00pm at the Historic Courthouse boardroom seconded by Joan Rufenacht. Committee voted all in favor.
7. Charges from IT department for personnel services-Maria Johnson presented information in regards to Green County's IT department beginning to charge Pleasant View Nursing Home for IT services and the new Google Platform. Pleasant View Nursing Home is to absorb approximately \$78, 000 of unexpected costs that were not negotiated and factored into the

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2023 budget. The committee's recommendation is to have further discussions regarding this information and is proposing a time study survey post migration of the new Point Click Care system over a 2-3-month period to analyze the amount of actual IT services will then be needed and proposes reserving the right to also review the mentioned cost.

8. Referendum 2023 Discussion-Currently the tax levy ask will be \$790,000 and Maria Johnson updated the committee on plans to begin marketing the referendum starting in October.
9. Financial Report-
  - a. Theresa Pax presented the July Expense and Revenue reports.
  - b. The August bills are not ready for approval and the committee will be meeting Tuesday, September 13, 2022, at the Historic Courthouse at 6pm for official action to be taken.
10. Business by board members-Items may only be discussed, and any item requiring action must be placed on a future committee agenda: No discussions at this meeting.
11. Next meeting Date: TBD
12. Paul Roemer made a motion to adjourn, seconded by Joan Rufenacht. Committee voted all in favor.