

PERSONNEL AND LABOR RELATIONS COMMITTEE
County Board Room, Green County Courthouse

July 26, 2023
5:00 PM

Members Present

Jerry Guth
Dave Tschudy
Kristi Leonard
Richard Thoman
Linda Boll
Harvey Mandel

Members Absent

Michael Furgal

Others Present

Delores Merrick
Brian Bucholtz
Arianna Voegeli
Dan Williams
RoAnn Warden
Chris Narveson
Andrea Sweeney

Chair Guth called the meeting to order at 5:00 PM.

Motion by Mandel, seconded by Boll to approve the minutes of the June 28, 2023, meeting. Motion carried on a voice vote.

The Committee received a presentation from Malayna Halvorson-Maes of McGrath Human Resources Group regarding the compensation study proposal (Exhibit 1). **Motion by Thoman, seconded by Tschudy to approve moving forward with the compensation study to include the law enforcement and benefits add on. Motion carried on a voice vote.**

Health Director RoAnn Warden presented modifications to the Public Health salary schedule (Exhibit 2). The committee came to a consensus that salary schedule modifications should go through the compensation study. Warden and the committee discussed one-time payouts. Warden to go back to her committee to discuss.

Highway Commissioner Chris Narveson presented modifications to several Highway Department positions (Exhibit 3). Discussion ensued. **Motion by Leonard, seconded by Mandel to postpone items 5-8 to the next Personnel and Labor Relations Committee meeting. Motion carried on a voice vote.**

Human Resources Director Delores Merrick presented changes to the Employee Handbook (Exhibit 4). **Motion by Thoman, seconded by Mandel to approve the changes to the handbook as presented. Motion carried on a voice vote.**

Human Resources Director Delores Merrick requested approval for travel and attendance for herself and Michael Furgal at the WCA Personnel, Finance, and County Organization Steering Committee Meeting on July 14, 2023. **Motion by Leonard, seconded by Tschudy to approve the request as presented. Motion carried on a voice vote.**

Updates were given by the Employee Salary and Benefits Advisory Subcommittee. Overtime and Comp time reports and Exit Interviews were distributed and discussed. There were no bills for approval.

Motion by Tschudy, seconded by Thoman to adjourn. Motion carried on a voice vote.