

Pleasant View Nursing Home Committee Meeting Minutes

July 13, 2023

Members Present: Linda Boll, Joan Rufenacht, Todd Larson, Dave Bristow

Non-Members Present: Maria B. Johnson, Theresa Pax, Rose Bauer

Not in attendance: Paul Roemer, Heidi Schmoltdt

1. **Call to Order:** Linda Boll called the meeting to order at 3:30 p.m.
2. **Approval of June 8, 2023 minutes:** Motion by Joan Rufenacht, seconded by Dave Bristow to approve the amended June 8, 2023, Pleasant View Oversight meeting minutes. Motion carried with a unanimous voice vote.
3. **Baker Tilly Audit Report-Fiscal Year End 2022:** Andrea Jansen, CPA, CFE presented the 2022 audit report.
4. **Public Comment (limit to 3 minutes each):** No public comments.
5. **Administrator's Reports:**
 - a. **Recruitment and Census**
Maria B. Johnson reported on recruitment efforts and the current census.
 - b. **Dementia Stabilization Unit**
Maria B. Johnson reported on the current status of the unit and presented written protective placement education for counties.
 - c. **Security Updates**
Maria B. Johnson reported the security camera system has been fully installed and operational.
6. **Referendum:** Referendum will be mentioned on the annual report. It will need a resolution before the board before it can go out on the ballot.
7. **Annual Report Update:** Maria B. Johnson presented the revised annual report for 2022. The committee has asked for the report to include additional current 2023 financial information and metrics, which will then be reviewed for final approval by the oversight committee. Once approved the 2022 annual report will then be presented to County Board.
8. **Review of May Financials:** Theresa Pax presented the May 2023 financial report.
 - a. Theresa Pax presented the June 2023 bills. The committee appreciates the hard work and clarity with which the budget was presented and encourages staff to continue to explore options and be diligent in reducing costs and increasing revenue to improve the financial situation. The committee underscores the utmost importance to fill open beds as soon as possible and the committee welcomes opportunities to discuss adjustments to the business model for improving and contributing to the bottom line. Motion by Joan Rufenacht, seconded by Dave Bristow to approve the June 2023 bills. Motion carried with a unanimous voice vote.
9. **Committee Raised Topics:** Any item requiring action must be placed on a future committee agenda. Items may only be discussed, and any item requiring action must be placed on a future committee agenda. No items discussed.
10. **Next meeting Date & Time:** August 10, 2023, at 3:30 p.m.
11. **Adjourn:** Motion by Joan Rufenacht, seconded by Dave Bristow. Motion carried with a unanimous voice vote.