

Green County Highway Committee

Meeting Minutes

Monday, June 12, 2023

The Green County Highway Committee met at 9:00 a.m. on Monday, June 12, 2023, at the Green County Highway Department located at 2813 6th Street, Monroe, WI.

Members Present: Chairman Harvey Mandel, Vice-Chairman Russ Torkelson, Secretary Jeff Williams, Kristi Leonard, and Mark Gundlach

Others Present: Commissioner Chris Narveson, Jami Thomm, Eric Wild, Chad Steiner, Hector Pena, and Amy Bartlett

1. Call the meeting to order.
Meeting called to order by Chair Harvey Mandel at 9:05 a.m.
2. Approval of May 8, 2023, meeting minutes.
Motion to approve minutes made by Mark Gundlach and seconded by Jeff Williams. Voice vote with all "ayes"; motion carried.
3. Audit bills.
Motion to approve May 2023 bills in the amount of \$764,538.64 made by Russ Torkelson and seconded by Mark Gundlach. Voice vote with all "ayes"; motion carried.
4. Reports from administrative staff.
General Superintendent Eric Wild reported on beginning construction season with seal coating.
Engineer Technician Chad Steiner provided an update on dura patching.
Shop Superintendent Hector Pena reported on Shop running smoothly and is on schedule.
Office Manager Amy Bartlett handed out the 2022 Financial Report of Highway Operations and advised the fringe rate is down from 2022.
5. Discussion on placing speed limit signs on CTH N (between STH 81 and 2nd Street N).
Discussion was held on no speed limit listed for CTH N between STH 81 and 2nd Street N in the County Traffic Regulations. A motion was made by Russ Torkelson to approve the 45-mph speed limit for County Board action and seconded by Mark Gundlach. Voice vote with all "ayes"; motion carried.
6. Discussion and possible action on increasing allowance for safety shoes, glasses or safety clothing.
Discussion was held on current allowance of \$100 yearly reimbursement to employees for safety shoes and clothing. A motion was made by Kristi Leonard to approve a yearly increase of \$300 yearly reimbursement with no carryover to begin January 1, 2024, and seconded by Mark Gundlach. Voice vote with all "ayes"; motion carried.
7. Review quotes and possibly award on bids received June 8, 2023, for pulverizing projects.
The Committee reviewed the compiled bid tab results from the June 8, 2023, bid opening and discussion was held. A motion was made by Mark Gundlach to award to bidder, WK Construction Co., Inc. and seconded by Russ Jeff Williams. Voice vote with all "ayes"; motion carried.

8. Discussion and possible action on letter of support for ATV/UTV laws for the WCA.
County Clerk provided Commissioner Chris Narveson a copy of a letter of support passed by Washburn County to the Wisconsin Counties Association in support regarding ATV/UTV laws. Discussion was held and the letter was reviewed. A motion was made by Russ Torkelson to approve Green County to support the letter and seconded by Kristi Leonard. Voice vote with all "ayes"; motion carried.
9. Discussion and possible action to Request State of Wisconsin to use a portion of 2023 Budgetary Surplus for the Maintenance, Repair and Replacement of County Trunk Highway System.
The Committee reviewed a Door County Board of Supervisors Adopted Resolution to request the State of Wisconsin to use a portion of the 2023 Budgetary Surplus for the maintenance, repair and replacement of County Trunk Highway System. No action.
10. Request to close CTH KS from CTH S to Lumber Yard Road for Founders Day on July 29, 2023.
The Committee discussed the request to close CTH KS. A motion was made by Jeff Williams to approve the request to close CTH KS on July 29, 2023, and seconded by Kristi Leonard. Voice vote with all "ayes"; motion carried.
11. Discussion and possible action on driveway variance on CTH X for Attica salt shed.
Commissioner Chris Narveson advised the Committee of no existing fire number at the Attica salt shed location. Permit required from the Zoning department and will need entrance drive. A motion was made by Kristi Leonard to approve Highway Department to obtain issuance of a permit from Zoning and requested drive and seconded by Mark Gundlach. Voice vote with all "ayes"; motion carried.
12. Highway Commissioner report: Chris Narveson.
 - a. **Provided the Committee with a copy of the Offer to Purchase, updates provided and closing date scheduled on July 31, 2023, contingent on Town and County Supervisors approval.**
 - b. **Advised on discussion with City of Monroe – Street Dept. on joint shop.**
 - c. **Handout to Committee; reviewed handout of Wisconsin Counties job descriptions and pay comparisons for future meeting.**
13. Next scheduled meeting date is Monday, July 10, 2023, at 9:00 a.m.
14. Adjourn.
Motion to adjourn made by Russ Torkelson and seconded by Jeff Williams. Motion carried and meeting adjourned.