

Green County Highway Committee Meeting Minutes Monday, May 8, 2023

The Green County Highway Committee met at 9:00 a.m. on Monday, May 8, 2023, at the Green County Highway Department located at 2813 6th Street, Monroe, WI.

Members Present: Chairman Harvey Mandel, Vice-Chairman Russ Torkelson, Secretary Jeff Williams, Kristi Leonard, and Mark Gundlach

Others Present: Commissioner Chris Narveson, Jami Thomm, John Schumacher, Eric Wild, Chad Steiner, Hector Pena, Amy Bartlett, and Sarah Goeke

1. Call the meeting to order.
Meeting called to order by Chair Harvey Mandel at 9:01 a.m.
2. Approval of April 10, 2023, meeting minutes.
Motion to approve minutes made by Russ Torkelson and seconded by Jeff Williams. Voice vote with all "ayes"; motion carried.
3. Audit bills.
Motion to approve April 2023 bills in the amount of \$161,248.59 made by Kristi Leonard and seconded by Mark Gundlach. Voice vote with all "ayes"; motion carried.
4. Reports from administrative staff.
General Superintendent Eric Wild reported on town road estimates are completed, need to complete estimates for Villages, paving projects to begin week of 5/8/23.
Patrol Superintendent John Schumacher reported two projects for bridge projects, advised CTH H culvert replacement week of May 8, durapatching to begin week of May 8 and message boards were loaned to Grant County during flood event.
Shop Superintendent Hector Pena reported on Shop running smoothly and is on schedule.
5. Review and possible action of driveway variance on CTH D for a new drive less than 500' from existing drive.
Discussion was held. A motion was made by Jeff Williams to approve the driveway variance and seconded by Kristi Leonard. Voice vote with all "ayes"; motion carried.
6. Discussion and possible action on 2023-2024 salt contract.
The Committee reviewed the compiled bid tab results from the May 4, 2023 bid opening and discussion was held. A motion was made by Mark Gundlach to award to the lowest bidder, Morton Salt, Inc and seconded by Russ Torkelson. Voice vote with all "ayes"; motion carried.
7. Review of winter maintenance costs and 2022 year ending budget.
Discussion was held on the winter maintenance and 2022 year ending budget.
8. Review request received to close section of CTH C from East Lake Avenue to West Coates Avenue in Monticello, May 20, 2023, for Monticello Lions Car Show, June 24, 2023, for Tractor Pull and on August 26, 2023, for annual street dance.
The Committee discussed the requests received to close CTH C events scheduled on May 20, June 24 and August 26, 2023. A motion was made by Kristi Leonard to approve the requests and seconded by Russ Torkelson. Voice vote with all "ayes"; motion carried.
9. Review and possible action on ATV Route Applications received from the Town of Washington and Town of Monroe.

The Committee reviewed an ATV Route Designation Applications received from the Town of Washington and Green County ATV Club on behalf of the Town of Monroe. Proposed ATV Route for the Town of Washington is CTH J starting at the Washington/Adams Town line ending at Washington/Monroe Town line, CTH N starting at Tucker Road ending at Washington/Monroe Town line and CTH N starting at Hefty Road ending at Washington/New Glarus Town line, Town of Monroe on CTH N starting at Monroe/Washington Town line ending at Buehler Road. A motion was made by Russ Torkelson to approve the applications and seconded by Mark Gundlach. Voice vote with all “ayes”; motion carried.

10. Discussion on outside shop architect.
Discussion was held on purchasing an engineer plan for New Glarus shop building design from Keller and bid process for builder.
11. Discussion on narrowing CTH D Right-of-Way near Dayton.
Commissioner Chris Narveson advised the Committee of a request he received from the Town of Exeter Chairman for a road setback variance on CTH D for two new homes. County code is 75' from centerline for County Highway. A motion was made by Kristi Leonard to approve the variance of 50' from centerline and associated variance costs at Property Owner's expense and seconded by Mark Gundlach. Voice vote with all “ayes”; motion carried.
12. Highway Commissioner report: Chris Narveson.
 - a. **Update on New Glarus shop land purchase; awaiting on approval from WisDOT for state access drive and exhibit needed for Offer to Purchase.**
 - b. **Bridge update – 12 bridge applications submitted into program; two applications were accepted (Town of Jefferson and County (CTH M))**
 - c. **Would like to increase boot/safety allowance. Currently at \$100/year and would like to increase \$75-\$100. Will bring item to June meeting.**
 - d. **Attending Lobby meeting group on May**
 - e. **Summer Laborer update**
13. Next scheduled meeting date is Monday, June 12, 2023, at 9:00 a.m.
14. Adjourn.
Meeting adjourned by unanimous consent at 10:49 a.m.