

Green County Committee Meeting

Pleasant View Nursing Home Oversight Committee Meeting Minutes **Location: Pleasant View Nursing Home – Community Room** **March 9, 2023**

Present: were Linda Boll, Joan Rufenacht, Todd Larson

Present via conference call: Paul Roemer

Not in attendance: David Bristow

Also present: Maria B. Johnson, Theresa Pax, Heidi Schmoltd

1. Linda Boll called the meeting to order.
2. Approval of the February 9, 2023, meeting minutes. Joan Rufenacht moved to approve the February 9, 2023, meeting minutes, seconded by Todd Larson with the amended acronym definition of DON (Director of Nursing) added. Committee voted all in favor and motion passed.
3. Public Comment (time limit not to exceed three minutes per person or thirty minutes total)
 - a. No public present.
4. Human Resources Review of 360 results-Report is not available. 360 review to be added to April agenda with Delores Merrick attending the closed session meeting.
5. Review of exit interviews-Maria provided a response to the exit interviews.
6. Home and Community Based Waiver Grant Opportunity- Maria Johnson is exploring a new service to be funded by a grant. Committee in agreement.
7. Recruitment- Marketing campaign in Freeport, IL with billboards, radio ads, Spotify and another job fair to be conducted in Stephenson County. A Nursing Assistant Class is beginning on March 21.
8. Census and DSU (Dementia Stabilization Unit)-
 - a. Census currently at 63 and one available room open for an admission.
 - b. Currently the DSU has one resident in-house and another potential referral.
9. Discussion regarding time table for reviewing DON (Director of Nursing) employee RB moving from Step 6 to Step 9- Discussion tabled until post audit and will be added to the April agenda.
10. Review of January Financials
 - a. Theresa Pax presented the January 2023 financial report.
 - b. Theresa Pax presented the February 2023 bills. The committee appreciates the hard work and clarity with which the budget was presented and encourages staff to continue to explore options and be diligent in reducing costs and increasing revenue to improve the financial situation. Paul Roemer moved to approve the February 2023 bills, seconded by Todd Larson. Committee voted all in favor and motion passed.
11. Business by board members
 - a. Any item requiring action must be placed on a future committee agenda: Items may only be discussed, and any item requiring action must be placed on a future committee agenda. No new business.
12. Motion to move to closed session and motion to move to open session has been tabled and will be added to April agenda.
13. Next meeting Date: April 13, 2023
14. Joan Rufenacht called meeting to adjourn, seconded by Todd Larson. Committee voted all in favor.