

Green County Highway Committee

Meeting Minutes

Monday, February 13, 2023

The Green County Highway Committee met at 9:00 a.m. on Monday, February 13, 2023 at the Green County Highway Department located at 2813 6th Street, Monroe, WI.

Members Present: Chairman Harvey Mandel, Vice-Chairman Russ Torkelson, Secretary Jeff Williams, Kristi Leonard and Mark Gundlach

Others Present: Commissioner Chris Narveson, Jami Thomm, John Schumacher, Eric Wild, Hector Pena, Chad Steiner, and Amy Bartlett.

1. Call the meeting to order.
Meeting called to order by Chair Harvey Mandel at 9:03
2. Approval of January 9, 2023 meeting minutes.
Motion to approve minutes made by Kristi Leonard and seconded by Mark Gundlach. Voice vote with all "ayes"; motion carried.
3. Audit bills.
Motion to approve January 2023 bills in the amount of \$405,209.46 made by Kristi Leonard and seconded by Mark Gundlach. Voice vote with all "ayes"; motion carried.
4. Reports from administrative staff.
General Superintendent Eric Wild reported continuing brush cutting for Local Municipalities and reported the completed Municipalities.
Patrol Superintendent John Schumacher reported on State guardrail being repaired that were damaged during winter storms. Along with Patrolmen repairing signage and mailboxes. Will begin pot hole repairs and brush cutting.
Shop Superintendent reported that the new Tandem is being delivered on Monday, February 13, 2023.
5. Discuss Local Government Day.
Discussion held on Local Government Day. Commissioner Chris Narveson proposed the event to be held on March 20 or 21. No objection.
6. Discussion on start of 4-10 day construction schedule.
Discussion was held on the 4-10 construction schedule to begin week of April 10, 2023.
7. Review and possible action on Annual Resolution Granting Municipal Bridge Construction Aid to Local Governments.
Committee reviewed drainage aid petition submitted by the Town of Adams for the Prairie View Road bridge imbursement. Commissioner Chris Narveson proposed to reimburse in 2023. A motion was made by Kristi Leonard to approve the reimbursement and seconded by Mark Gundlach. Voice vote with all "ayes"; motion carried.
8. Discussion and possible action on Commissioner attending the WCHA Spring Commissioner's Training in Fond du Lac with one overnight stay.
Discussion was held on Commissioner attending the WCHA Spring Commissioner Training in Fond du lac with one overnight stay on March 28 and 29. A motion was made by Russ Torkelson to approve the attendance and seconded by Jeff Williams. Voice vote with all "ayes"; motion carried.
9. Discussion and possible action on increasing fees on entrance permits applications.
Discussion was held on increasing Entrance permit fees. Administration to draft new proposed fee schedule and bring to March meeting.

10. Review and possible action on ATV Route Applications from Green County ATV Club for the Town of Albany, Town of Cadiz, Town of Decatur, Town of Jefferson, Town of Monroe and Town of Spring Grove and Pec Valley ATV/UTV Club for the Town of Mt. Pleasant.
The Committee reviewed ATV Route Designation Applications received from the Green County ATV Club on behalf of the Towns of Albany, Cadiz, Decatur, Jefferson, Monroe and Spring Grove and Pec Valley ATV Club on behalf of the Town of Mt. Pleasant and Town of Sylvester. Proposed ATV Routes in the Town of Albany is CTH E starting at Albany-Decatur Town Line ending at the Village of Albany, CTH E starting at STH 59 ending at Albany/Brooklyn Town Line, CTH F starting at STH 59 ending Albany/Mt. Pleasant Town Line, CTH F starting Albany/Decatur Town Line and ending at STH 59, CTH X starting at CTH EE and ending at Albany/Brooklyn Town Line, CTH EE starting at CTH E and ending at Albany/Mt. Pleasant Town Line; Town of Cadiz on CTH M starting at CTH B and ending at WI State Line, CTH M starting at CTH B and ending at Cheese Country Trail, CTH M starting at Buckhorn Road and ending at Cadiz/Clarno Town Line, CTH P starting at WI State Line and ending at Cadiz/Clarno Town Line; Town of Decatur on CTH E starting at Green Street and ending at Race Road, CTH F starting at Park Road and ending at Decatur/Albany Town Line, CTH SS starting at CTH OK and ending at Decatur/Sylvester Town Line, CTH OK starting at Ten Eyck Road and ending at CTH F; Town of Jefferson on CTH K starting at Intersection of CTH K and CTH P and ending at Clarno Town Line, CTH KS starting at CTH K and ending at Lumber Yard Road; Town of Monroe on CTH DR starting at STH 69 and ending at N. 29th Avenue, CTH J starting at Junction House entrance and ending at Monroe/Washington Town Line, CTH N starting at Iliff Road and ending at Buehler Road; Town of Mt. Pleasant on CTH C starting at Village of Monticello limits and ending at Town of Brooklyn, CTH CC starting at CTH C and ending at the Town of Exeter, CTH D starting at CTH EE and ending at Town of Exeter, CTH EE starting at Village of Monticello limits and ending at Town of Albany, CTH F starting at Village of Monticello limits and ending at Town of Albany; Town of Sylvester on CTH FF starting at Town of Monroe and ending at Town of Decatur, CTH S starting at STH 59 and ending at Town of Jefferson, CTH SS starting at STH 59 and ending at Town of Decatur.
11. Discussion and possible action on ATV/UTV Ordinance code modifications as recommended from the Green County Towns Association.
Commissioner Chris Narveson advised the Committee of the Green County Towns Association Ad hoc Committee. The Ad Hoc Committee is recommending uniform ATV codes throughout the county. The following code modifications are recommended pursuant to Ordinance 23-0301 Modification to ATV/UTV Regulations: Change from property owners to residents, mail notification not needed if the municipality has binding referendum, hours of 4:00 a.m. to 10:00 p.m., must operate with lighting and lighted signals after sunset and before sunrise. A motion was made by Russ Torkelson to approve Ordinance 23-0301 for County Board approval and seconded by Mark Gundlach. Voice vote with all "ayes"; motion carried.
12. Review and possible action on payment to WCHA for annual NACE yearly dues.
No objection.
13. Review Engineer qualifications for bridge projects.
No Action.
14. Highway Commissioner report: Chris Narveson.
None.
15. Exit Interview.
Exit interview reviewed by Committee.
16. Next scheduled meeting date is Monday, March 13, 2023, at 9:00 a.m.
17. Adjourn.
Motion to adjourn meeting by Kristi Leonard and seconded by Jeff Williams.