

Green County Law Enforcement Committee
Meeting Minutes from February 8, 2022

Members Present:

Richard Thoman, Chairperson
Joe Snow, Vice-Chairperson
John Bernstein
Aaron Withee

Non-members Present:

Dana Weber, Recording Secretary
Sheriff Jeffrey Skatrud
Chief Deputy Thomas Moczynski
EMG Director Tanna McKeon

1. Verified that door is unlocked.
2. Meeting called to order @ 5:45 p.m. by Chairperson Richard Thoman.
3. **Approve minutes of previous regular meeting:** Motion to approve minutes of the previous meeting by Joe Snow; 2nd by Aaron Withee; Motion Carried.
4. **Review Emergency Management updates:** Emergency Management (EMG) Director Tanna McKeon advised that the WEM is working on reimbursement for the 2021 grants. Director McKeon updated the committee on the training exercises and classes that she has coming up and projects that her department is working on. EMG Director McKeon indicated that the R.R. Donnelley function has been moved to July and the Tornado Spotters class will be on March 31.

EMG Director McKeon updated the committee that the EOC committee is still meeting two times a week and the county is testing two days each week. EMG Director McKeon advised that Covid-19 in Green County and the state is rated as "Critically High."

5. **Review and possible updates on radio system:** Chief Deputy Thomas Moczynski advised that they are working on a punch list and the radio project should be wrapped up by Mid-Spring.

6. **Training requests:** Sheriff Skatrud and Chief Moczynski had the following training request:

- 1) One jail sergeant to attend 2022 WI Sheriff's & Deputy Sheriff's Association training at Green Bay, WI, on February 13-16, with 3 overnights and a registration fee of \$125.00.
- 2) One patrol deputy to attend FTO for Supervisors in Appleton, WI, from April 4-6 with three overnights and a registration cost of \$525.00.
- 3) Sheriff Skatrud to attend the Badger State Sheriff Conference in WI Dells, WI, March 1-3 with 2 overnights and registration fee of \$100.00.

John Bernstein made a motion to approve the training requests; 2nd by Aaron Withee.
Motion Carried

7. **Review jail population and jail medical issues:** Sheriff Skatrud advised that the jail housed 31 inmates in January and there were 33 inmates incarcerated last year at this time. Sheriff Skatrud indicated that the department averaged 4 inmates on the electronic bracelet. There were two ambulance calls for the jail in January and both inmates were released from custody.

Sheriff Skatrud updated the committee on the EMP bracelet system switching to GPS monitoring services due to updated technology and the landline system was outdated.

Sheriff Skatrud apprised the committee on the jail inspection report that was conducted in September by the WI Department of Corrections. Sheriff Skatrud went over the report with the committee and gave a summary of the overall findings and he indicated that we are generally doing a good job with the age of the facility. Sheriff Skatrud advised that he will try to schedule a jail tour for the county board this year sometime.

8. Review public safety and department updates: Sheriff Skatrud updated the committee that the dispatch and jail are fully staffed but we have employees in training or out on medical leave. Sheriff Skatrud advised that the department will be interviewing for a Jail Corporal for night shift. Sheriff Skatrud advised that we might have a couple employees retiring this year but nothing official at this time.

The department is still looking to hire a couple full-time patrol deputies and will try to establish an eligibility list. The department had 3 patrol interviews this week and the backgrounds are being conducted to see if they will proceed in the hiring process.

Sheriff Skatrud advised that he applied for a 2021 Badger State Sheriff (BSSA) Safety First Initiative grant, which is for a public safety equipment acquisition, that was funded by a private donor. The department was approved to receive \$24,700.00 and purchased body armor plates for the deputies and the department had to pay \$1000.00, due to late entries for the grant. BSSA pays the invoices directly.

Sheriff Skatrud advised that the department served 659 papers last year and there were 11,667 incidents that the agency responded to in 2021. Sheriff Skatrud advised that the department put on approximately 557,000 miles last year.

9. Review monthly budget: Sheriff Skatrud indicated that the department budget looks to be on track and it is early in the year.

10. Review and approve non-lapsing funds to 2022 budget: Business Manger Dana Weber and Sheriff Skatrud advised that the department is looking at returning about \$165,000.00 to the general fund, in which, we will ask to non-lapse to next year's budget to cover the wage increases and other rising costs. John Bernstein made a motion to non-lapse remaining funds in the Sheriff's 2021 budget to the Sheriff's 2022 budget to cover the wage increases and other costs; 2nd by Joe Snow. Motion Carried.

11. Audit bills: The Department bills were reviewed and signed. A motion was made by Aaron Withee and seconded by Joe Snow to approve the bills. Motion carried.

12. Next meeting: After much discussion it was decided to not have a March meeting but the Business Manger Weber will email the committee members for the approval of the February invoices.

The next meeting date is on Tuesday, April 12, 2022, at 5:45 p.m. at the Sheriff's Office training center.

John Bernstein moved to adjourn and Aaron Withee seconded. Motion carried. Meeting adjourned at 6:35 p.m. by Chairman Thoman.

Submitted by Dana Weber