

# GREEN COUNTY COMMITTEE MEETING NOTICE

**COMMITTEE:** PERSONNEL AND LABOR RELATIONS COMMITTEE

**DATE:** Wednesday, April 26, 2023

**TIME:** 5:00 PM

**LOCATION:** Green County Historic Courthouse  
County Board Room  
1016 16<sup>th</sup> Ave, Monroe, WI 53566

## AGENDA

1. Call to order by Chair
2. Approve the minutes of the March 29, 2023, meeting
3. Approval of Out-of-State travel request for Ryan Camron to attend PRIMA Conference in Long Beach, California June 4-7, 2023
4. Approval of Corporation Counsel travel request for WACCC Conference in Green Bay
5. Statement of Purpose for Closed Session by the Chair pursuant to Wis. Stats. 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, **Specifically:**
  - a. **Moving Child Support Employee R.W. from Case Manager I – Grade 9, Step 4, to Case Manager II, Grade 17, Step 2**
6. Motion to enter into closed session
7. Motion to enter into open session for discussion and possible action regarding items discussed in closed session
8. Discussion and possible action regarding hiring freeze on positions that require new tax levy
9. Discussion and possible action regarding elimination of 0.5 PTE Secretary position and creation of 1.0 FTE Legal Secretary position
10. Approval of HR Director travel to WCA Personnel, Finance, and County Organization Steering Committee on April 19, 2023, at Glacier Canyon Conference Center in Wisconsin Dells, WI
11. Discussion and possible action regarding pre-employment physicals
12. Discussion and possible action regarding employee evaluation policy and procedure
13. Discussion and possible action regarding Personnel subcommittee
14. Notification of HR Department award of Blood Drive Grant
15. Report on Tame the Turbulence training that took place on April 6, 2023
16. Discussion and possible action regarding Overtime and Comp Time Report
17. Exit Interviews
18. Bills
19. Adjourn

**Members:** Jerry Guth, Kristi Leonard, Dave Tschudy, Richard Thoman, Michael Furgal, Harvey Mandel, and Linda Boll

**PLEASE NOTE:** Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the Green County Clerk's Office at (608) 328-9430.