

GREEN COUNTY COMMITTEE MEETING NOTICE

COMMITTEE: PERSONNEL AND LABOR RELATIONS COMMITTEE

DATE: Wednesday, March 30, 2022

TIME: 7:00 PM

LOCATION: Green County Historic Courthouse
County Board Room

AGENDA

1. Call to order by Chair Carter
2. Approve minutes of the February 23, and March 8, 2022, meetings
3. Discussion and possible action regarding Solid Waste Manager 2021 Vacation Payout
4. Discussion and possible action regarding hiring Laborer at Landfill
5. Discussion and possible action regarding revised job description and reclassification of Solid Waste Manager
6. Discussion and possible action regarding personnel and operations of the Landfill
7. Statement of purpose by the Chair for closed session pursuant to Wis. Stat. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, **specifically employee compensation for additional responsibilities temporarily assigned by the Solid Waste Management Board.**
8. **Motion to enter into closed session (roll call vote required if not unanimous)**
9. **Motion to enter into open session for discussion and possible action regarding items discussed in closed session**
10. Discussion and possible action regarding employee compensation for additional responsibilities temporarily assigned by the Solid Waste Management Board
11. Discussion and possible action regarding modifications to PVNH positions:
 - a. Elimination of the Life Enrichment Supervisor position grade K
 - b. Creation of a Life Enrichment Coordinator, Grade I Step 3
 - c. Creation of Social Services Supervisor, Grade N Step 8
 - d. Creation of a Nurse Educator position no change in grade or step. All RNs currently Grade M
 - e. Codifying job description of Nurse Care Coordinator/Infection Preventionist. No change in Grade or Step. NCCs are Step Q. These duties have been performed by current NCC but had been reflected in the job description.
 - f. Reclassification of Food Services Supervisor from Grade K to Grade N Step 5
 - g. Creation of a Club 48 Coordinator Grade D1
 - h. Revision of Housekeeper/Food Service Worker, Grade A pay scale
12. Discussion and possible action regarding procedure for department head evaluations
13. Discussion and distribution of current overtime usage
14. Travel requests
 - a. Ellen Andrews, UW-Extension
15. Exit reviews
16. Approve bills
17. Adjourn

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the Green County Clerk's Office at (608) 328-9430.