

**Green County  
Agriculture and Extension Education Committee Meeting Agenda  
Wednesday, January 4, 2023-- 8:30 AM**

**Green County Justice Center, Multipurpose Rooms-Lower Level,  
2841 6<sup>th</sup> St, Monroe, WI**

1. Call to Order
2. UW Extension Educator Reports – Written Report
  - a. Maggie Milcarek, FoodWise Nutrition Coordinator & Kathy Lange, FoodWise Nutrition Educator
3. Approve Minutes of the November Meeting
4. Review and approval of November & December Bills
  - a. Discussion on 2<sup>nd</sup> Half – 2022 University of Wisconsin-Division of Extension Invoice
  - b. Discussion of Clean Sweep Bills Paid
5. Clean Sweep Program Follow Up
  - a. 2022 bills review for two-day program
  - b. 2022 collections discussions
6. Discussion and Possible Action- “Memorandum of Understanding for Community Health Care Worker” – Revised edition with University of Wisconsin-Madison, Division of Extension Addendum
7. Approval for Out of State Travel—Bridget Mouchon & Community Health Care Worker (No County Cost Expected)  *Bienvenidos Train the Trainer Conference, Omaha, NE, Jan 30-Feb 2 (Pursuant to County Code 1-9-8 A9 for Approval)*
8. Area Extension Director Informational Items
  - a. Staff Updates:
    - i. Iowa County 4-H Educator Retirement (Sarah Weier) Position posted, closing January 18, 2023—anticipated start date early March (maybe sooner)
    - ii. Introduction of FoodWise Coordinator-Maggie Milcarek (*already introduced above*)
  - b. Lynn – Medical Leave (Jan/Feb)—Backups- Carrie Edgar (*AED Dane County*) or Catherine Neiswender (*Assistant Dean, Southern Region*)
9. Office Manager Informational Items
  - a. Discuss Annual Report Presentation Plans
  - b. Discuss County Employee Staff Evaluation Plans
10. Any other business – (*New topics for discussion to be put on future agendas*)
11. Set Time and Date for Next Meeting -- Proposed Feb 1, 2023
12. Adjourn

*Committee Members – Sue Nelson, Kathy Pennington, Jerry Guth, Dawn Sass, Peg Sheaffer*



**Please Note:** Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the Green County UW-Extension Office at 608-328-9440